
CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercergov.org



STAFF REPORT

CRITICAL AREA REVIEW 2

Project No.:	CAO25-015
Description:	A request for a Critical Area Review 2 for an addition to an existing single-family residence located on a site containing geologically hazardous areas and a watercourse.
Applicant / Owner:	Bree Medley (Brandt Design Group) / Andrew & Courtney Ackley
Site Address:	9603 SE 61 st Pl, Mercer Island, WA 98040; Identified by King County Assessor tax parcel number 426000-0200.
Zoning District:	Single Family Residential (R-15)
Staff Contact:	Grace Manahan, Code Compliance Planner
Exhibits:	<ol style="list-style-type: none">1. Development Application, received by the City of Mercer Island on July 1, 20252. Revised Development Plan Set, dated September 26, 2025 and received October 15, 20253. Revised Project Narrative, received September 10, 20254. Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc, dated March 11, 2025 and received July 1, 20255. Geotechnical Plan Review Letter Addendum prepared by Geotech Consultants, Inc, dated September 29, 2025 and received September 29, 20256. Critical Areas Study prepared by Eastside Environmental Pros, dated May 20, 2025 and received July 1, 20257. Disclosure and Notice on Title recorded with the King County Recorder's Office on August 29, 2025 under recording number 202508290003038. Hazard Report generated by the City of Mercer Island on November 4, 20259. Watercourse Map generated by the City of Mercer Island on November 4, 202510. Concurrent Review Form, received by the City of Mercer Island on July 25, 202511. Letter of Complete Application issued by the City of Mercer Island on September 15, 202512. Notice of Application, dated September 22, 2025

13. City of Mercer Island Review Letters
 - 13.1. Review Letter 1, dated September 24, 2025
 - 13.2. Review Letter 2, dated October 13, 2025
14. Notice of Decision, dated November 24, 2025

INTRODUCTION

I. Project Description

The applicant has requested approval of a Critical Area Review 2 for an addition to an existing single-family residence located on a site containing geologically hazardous areas and a watercourse.

The proposal consists of the following components:

1. A request for an addition to an existing single-family residence located on a site containing geologically hazardous areas and a watercourse. Subject to the standards of Chapter 19.07 of the Mercer Island City Code (MICC).

II. Site Description and Context

1. The proposed activity is to occur at 9603 SE 61st Pl, Mercer Island, WA 98040. The site is designated Single Family Residential (zoned R-15). Adjacent properties are within the R-15 zone and contain residential uses. The subject site contains potential slide and erosion geologically hazardous areas (**Exhibit 8**) as well as a Type Ns watercourse with piped and open segments (**Exhibit 9**).

Findings of Fact & Conclusions of Law

III. Application Procedure

1. The application for a Critical Area Review 2 was received by the City of Mercer Island on July 1, 2025. The application was determined to be incomplete on July 15, 2025, resubmitted on September 10, 2025. The application was determined to be complete on September 15, 2025 (**Exhibit 11**).
2. Under MICC 19.15.030, Table A, applications for Critical Area Review 2 must undergo Type III review. Type III reviews require notice of application (discussed below). A notice of decision is issued once the project review is complete (**Exhibit 14**).
3. The City of Mercer Island provided public notice of application (**Exhibit 12**) for this Critical Area Review 2 Permit, as set forth in MICC 19.15.090. The comment period for the public notice period lasted for 30 days, from September 22, 2025 to October 22, 2025. The following methods were used for the public notice of application:
 - 1) A mailing sent to neighboring property owners within 300 feet of the subject parcel.
 - 2) A sign posted on the subject parcel.
 - 3) A posting in the City of Mercer Island's weekly permit bulletin.
4. No public comments were received.

IV. State Environmental Policy Act (SEPA)

The proposal is categorically exempt from SEPA pursuant to WAC 197-11-800(1)(b)(i).

V. Consistency with the Critical Areas Code and Land Development Code

1. MICC 19.07.070 lists requirements for disclosure and notice on title. The applicant shall disclose to the city the presence of critical areas on the development proposal site and any mapped or

identifiable critical areas within the distance equal to the largest potential required buffer applicable to the development proposal on the development proposal site.

- a. The owner of any property containing critical areas and/or buffers on which a development proposal is submitted, except a public right-of-way or the site of a permanent public facility, shall file a notice approved by the city with the records and elections division of King County. The notice shall inform the public of the presence of critical areas, buffers and/or mitigation sites on the property, of the application of the city's critical areas code to the property and that limitations on actions in or affecting such critical areas and/or buffers may exist. The notice shall run with the land in perpetuity.
- b. The applicant shall submit proof to the city that the notice has been recorded prior to approval of a development proposal for the property or, in the case of subdivisions, short subdivisions, and binding site plans, at or before recording of the final subdivision, short subdivision, or binding site plan.

Staff Analysis: A critical areas Disclosure and Notice on Title has been recorded with the King County Recorder's on August 29, 2025, under Recorder's File No. 20250829000303. The Notice informs the public of the presence of critical areas and proposed mitigation due to the proposed development; therefore, this requirement is met.

2. MICC 19.07.090 describes the purpose and procedures by which the city will review and authorize development and verify consistency with this chapter.
 - a. Critical Area Review 2. The purpose of a critical area review 2 is to review critical area studies and mitigation plans in support of proposed buffer averaging and reduction of wetland and watercourse buffers.
 - b. Review timing and sequence.
 - A. When development and/or activity within a wetland, watercourse, fish and wildlife habitat conservation area or buffer associated with these critical area types is proposed, a critical area review 2 is required to be reviewed and approved prior to construction authorization.
 - B. When development and/or activity is proposed on a site containing only geologically hazardous areas, an application has the option of either:
 - i. Applying for a critical area review 2 in advance of construction permits, using the procedures required for a Type III land use review; or
 - ii. Requesting consolidation of the review of geologically hazardous areas together with construction permit review.
 - C. When development and/or activity is proposed on a site containing geologically hazardous areas and on or more of the critical area types listed in subsection (B)(2)(a) of this section or the associated buffer of one of those critical areas, a critical area review 2 reviewing all critical areas is required to be reviewed and approved prior to construction authorization, using the procedures required for a Type III land use review.

Staff Analysis: The applicant submitted a Concurrent Review Request Form (**Exhibit 10**) requesting consolidation of the review of critical areas together with construction permit review under Building Permit No. 2506-040.

3. MICC 19.07.100 lists requirements for mitigation sequencing. An applicant for a development proposal or activity shall implement the following sequential measures, listed below in order of

preference, to avoid, minimize, and mitigate impacts to environmentally critical areas and associated buffers. Applicants shall document how each measure has been addressed before considering and incorporating the next measure in the sequence:

- a. Avoiding the impact altogether by not taking a certain action or parts of an action. The applicant shall consider reasonable, affirmative steps and make best efforts to avoid critical area impacts. However, avoidance shall not be construed to mean mandatory withdrawal or denial of the development proposal or activity if the proposal or activity is an allowed, permitted, or conditional use in this title. In determining the extent to which the proposal should be redesigned to avoid the impact, the code official may consider the purpose, effectiveness, engineering feasibility, commercial availability of technology, best management practices, safety and cost of the proposal and identified changes to the proposal. Development proposals should seek to avoid, minimize and mitigate overall impacts based on the functions and values of all of the relevant critical areas and based on the recommendations of a critical area study. If impacts cannot be avoided through redesign, use of a setback deviation pursuant to section 19.06.110(C), or because of site conditions or project requirements, the applicant shall then proceed with the sequence of steps in subsections B through E of this section;
- b. Minimizing impacts by limiting the degree or magnitude of the action and its implementation, using a setback deviation pursuant to section 19.06.110(C), using appropriate technology, or by taking affirmative steps to avoid or reduce impacts;
- c. Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;
- d. Reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action;
- e. Compensating for the impact by replacing, enhancing, or providing substitute resources or environments; and/or
- f. Monitoring the impact and taking appropriate corrective measures to maintain the integrity of compensating measures.

Staff Analysis: The applicant provided a Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc. (**Exhibit 4**) which addresses mitigation sequencing for the proposed development and found that the proposed work will not adversely impact the critical areas present on the project site or the stability of the surrounding properties. The study found there are no buffer or mitigation measures required to address the potential slide mapped and that the mapped erosion hazard can be mitigated by implementing proper temporary erosion control measures that will depend on the weather conditions. The subject site is fully encumbered with critical areas (**Exhibit 8**) so avoiding impact all together is not an option. The impact is minimized, and the proposed development takes affirmative steps to avoid impacts; therefore, mitigation sequencing has been incorporated, and this requirement is met.

4. MICC 19.07.110 lists requirements for a critical area study. A critical area study is required when a development proposal will result in an alteration to one or more critical area buffers or when required to determine the potential impact to a critical area. The critical area study may be waived or modified if the applicant demonstrates that the development proposal will not have an impact on the critical area or its buffer in a manner contrary to the purposes and requirements of this chapter.

Staff Analysis: The applicant provided a Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc. (**Exhibit 4**) and a Critical Area Study prepared by Eastside

Environmental Pros (**Exhibit 6**) which meets the criteria for a critical area study; therefore, this requirement is met for the alteration to one or more critical areas.

5. MICC 19.07.160 lists standards for development on sites containing geologically hazardous areas.
 - A. Geologically hazardous areas are lands that are susceptible to erosion, landslides, seismic events, or other factors as identified by WAC 365-190-120. These areas may not be suited for development activities because they may pose a threat to public health and safety. Areas susceptible to one or more of the following types of hazards shall be designated as geologically hazardous areas: landslide hazard areas, seismic hazard areas, and erosion hazard areas.

Staff Analysis: The subject site contains potential slide and erosion hazard areas (**Exhibit 8**)

- B. Alteration within geologically hazardous areas or associated buffers is required to meet the standards in this section, unless the scope of work is exempt pursuant to section 19.07.120, exemptions, or a critical area review 1 approval has been obtained pursuant to section 19.07.090(A).
 1. When an alteration within a landslide hazard area, seismic hazard area or buffer associated with those hazards is proposed, the applicant must submit a critical area study concluding that the proposal can effectively mitigate risks of the hazard. The study shall recommend appropriate design and development measures to mitigate such hazards. The code official may waive the requirement for a critical area study and the requirements of subsections (B)(2) and (B)(3) of this section when he or she determines that the proposed development is minor in nature and will not increase the risk of landslide, erosion, or harm from seismic activity, or that the development site does not meet the definition of a geologically hazardous area.

Staff Analysis: The Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc. (**Exhibit 4**) found that, provided the recommendations presented in the report and addendum are followed during project design and construction, the proposal would not result in adverse impacts to critical areas on the site or neighboring properties.

2. Alteration of landslide hazard areas and seismic hazard areas and associated buffers may occur if the critical area study documents find that the proposed alteration:
 - a. Will not adversely impact other critical areas;
 - b. Will not adversely impact the subject property or adjacent properties;
 - c. Will mitigate impacts to the geologically hazardous area consistent with best available science to the maximum extent reasonably possible such that the site is determined to be safe; and
 - d. Includes the landscaping of all disturbed areas outside of building footprints and installation of hardscape prior to final inspection.

Staff Analysis: The Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc. (**Exhibit 4**) states that provided the recommendations in the report are followed, the planned development will not adversely impact the stability of the neighboring properties or result in a need for increased critical area buffers on those adjacent properties. The study found there are no buffer or mitigation measures required to address the mapped potential slide area and that the mapped erosion hazard can be mitigated by

implementing proper temporary erosion control measures that will depend on the weather conditions.

3. Alteration of landslide hazard areas, seismic hazard areas and associated buffers may occur if the conditions listed in subsection (B)(2) of this section are satisfied and the geotechnical professional provides a statement of risk matching one of the following:
 - a. An evaluation of site-specific subsurface conditions demonstrates that the proposed development is not located in a landslide hazard area or seismic hazard area;
 - b. The landslide hazard area or seismic hazard area will be modified or the development has been designed so that the risk to the site and adjacent property is eliminated or mitigated such that the site is determined to be safe;
 - c. Construction practices are proposed for the alteration that would render the development as safe as if it were not located in a geologically hazardous area and do not adversely impact adjacent properties; or
 - d. The development is so minor as not to pose a threat to the public health, safety and welfare.

Staff Analysis: The Geotechnical Plan Review Addendum prepared by Geotech Consultants, Inc (**Exhibit 5**) includes the following statement of risk, matching statement (c) above:

“Construction practices are proposed for the alteration that would render the development as safe as if it were not located in a geologically hazardous area and do not adversely impact adjacent properties.”

- C. Development is allowed within landslide hazard areas and associated buffers, when the following standards are met:
 1. A critical area study shall be required for any alteration of a landslide hazard area or associated buffer;
 2. Buffers shall be applied as follows. When more than one condition applies to a site, the largest buffer shall be applied:
 - a. Buffer widths shall be equal to the height of a steep slope, but not more than 75 feet, and applied to the top and toe of slopes;
 - b. Shallow landslide hazard areas shall have minimum 25-foot buffers applied in all directions; and
 - c. Deep-seated landslide hazard areas shall have 75-foot buffers applied in all directions.

Staff Analysis: The Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc. (**Exhibit 4**) satisfies the requirements of a critical area study. The study finds that the proposed development is not close to any steep or tall slopes and that the risk of erosion and landslide activity at the site is very low and would not be affected by the proposed construction, provided the typical erosion control measures are in place during construction and all areas are landscaped following construction; therefore, these standards are met.

- D. When development is proposed within a seismic hazard area:
 1. A critical area study shall be required and shall include an evaluation by a qualified professional for seismic engineering and design, a determination of the magnitude of

seismic settling that could occur during a seismic event, and a demonstration that the risk associated with the proposed alteration is within acceptable limits or that appropriate construction methods are provided to mitigate the risk of seismic settlement such that there will be no significant impact to life, health, safety, and property.

2. Seismic hazard areas shall be identified by a qualified professional who references and interprets information in the U.S. Geological Survey Active Faults Database, performs on-site evaluations, or applies other techniques according to best available science.
3. When development is proposed on a site with an active fault, the follow provisions shall apply:
 - a. A 50-foot minimum buffer shall be applied from latest Quaternary, Holocene, or historical fault rupture traces as identified by the United States Geological Survey or Washington Geological Survey map databases or by site investigations by licensed geologic professionals with specialized knowledge of fault trenching studies; or
 - b. Mitigation sequencing shall be incorporated into the development proposal as recommended based on geotechnical analysis by a qualified professional to prevent increased risk of harm to life and/or property.

Staff Analysis: The proposed development is not within a seismic hazard area; therefore, these requirements are not applicable.

E. When development is proposed within an erosion hazard area:

1. All development proposals shall demonstrate compliance with chapter 15.09, storm water management program.
2. No development or activity within an erosion hazard area may create a net increase in geological instability on or off site.

Staff Analysis: The critical area review is occurring concurrently with review of the associated construction permit under Building Permit No. 2506-040. The construction permit has been reviewed and approved by Ruji Ding, Senior Development Engineer, for compliance with chapter 15.09, storm water management program. The Geotechnical and Critical Area Study prepared by Geotech Consultants, Inc. (**Exhibit 4**) finds that the risk of erosion at the site resulting from the proposed construction is very low, provided that the typical erosion control measures are in place during construction and all areas are landscaped following construction; therefore, these standards are met.

6. MICC 19.07.180 lists standards for development on sites containing watercourses.

- a. Buffer averaging. Buffer width averaging shall be allowed provided the following requirements are met:
 - i. The applicant has demonstrated how impacts will be minimized and that avoidance has been addressed consistent with section [19.07.100](#), mitigation sequencing;

Staff Analysis: The applicant provided a Critical Area Study prepared by Eastside Environmental Pros (**Exhibit 6**) which addresses mitigation sequencing and states the proposed project has been situated and designed to avoid and minimize potential impacts to the critical areas and their associated buffers to the maximum extent possible and found that the minor buffer averaging will result in no impact to the critical areas and require no mitigation measures. Therefore, this standard is met.

- ii. The applicant has demonstrated how all proposed impacts have been mitigated consistent with subsection E of this section, mitigation requirements, and will not result in a loss of ecological function;

Staff Analysis: The applicant provided a Critical Area Study prepared by Eastside Environmental Pros (**Exhibit 6**) which states the project proposes reducing 32 square feet of the watercourse buffer and replacing 32 square feet within more in-tact vegetation areas located adjacent and contiguous with the watercourse buffer. This buffer replacement area is comprised of a mature Douglas fir, native vegetation, and provides higher habitat, water quality, and hydrologic functions in comparison to the proposed buffer reduction area to ensure no net loss of overall buffer function. Therefore, this standard is met.

- iii. The proposed buffer width is not less than 75 percent of the standard buffer width at any point;

Staff Analysis: At no point does the proposed buffer width result in a buffer less than 75% of the standard buffer width; therefore, this standard is met.

- iv. The total area of the buffer is equal to the area required without averaging

Staff Analysis: The total area of buffer is equal to the area required without averaging; therefore, this standard is met.

CONDITIONS OF APPROVAL

1. The project proposal shall be in substantial conformance with **Exhibit 2** and all applicable development standards contained within Mercer Island City Code (MICC) Chapter 19.07.
2. The applicant is responsible for documenting any required changes in the project proposal due to conditions imposed by any applicable local, state and federal government agencies.
3. Construction or substantial progress toward construction of a development for which a permit has been granted must be undertaken within three years after the approval of the permit or the permit shall terminate. The code official shall determine if substantial progress has been made.
4. Landscaping of all disturbed areas outside of building footprints and installation of hardscape is required prior to final inspection of the associated building permit.

DEVELOPMENT REGULATION COMPLIANCE – DISCLOSURE

1. The applicant is responsible for obtaining any required permits or approvals from the appropriate Local, State, and Federal Agencies.
2. All required permits must be obtained prior to the commencement of construction.

DECISION

Based upon the above noted Findings of Fact and Conclusions of Law, Critical Area Review 2 Permit application **CAO25-015**, as depicted in **Exhibit 2**, is hereby **APPROVED**. This decision is final, unless appealed in writing consistent with adopted appeal procedures, MICC 19.15.130(A), and all other applicable appeal regulations.

Approved this 24th day of November, 2025

Grace Manahan

Grace Manahan
Code Compliance Planner
Community Planning & Development
City of Mercer Island